



March 5, 2013

Division Memorandum
No. 139, s. 2013

**SUBMISSION OF RECOMMENDATION FOR MUNICIPAL/DISTRICT ICT
COORDINATORS**

To: OIC, Assistant Superintendents
Education Supervisors/Coordinators
District Supervisors/OICs
Elementary and Secondary School Heads

1. All District Supervisors/OICs and Secondary Lead Principals are directed to submit to this Office the names of their recommended Municipal/District ICT Coordinators not later than Friday, March 8, 2013 (Attention : Mrs. Maria Elena T. Paras, Division ICT Coordinator).
2. Designation orders shall be issued to the Municipal/District ICT Coordinators by this Office.
3. Considering the bulk of work that the ICT coordinators have relative to the different programs and projects of DepEd, it is advised that the teachers to be recommended must be equipped with basic knowledge and skills in ICT and have the positive attitude towards work.
4. Immediate dissemination of and strict compliance with this Memorandum is desired.

ARDEN D. MONISIT, Ed. D.
Schools Division Superintendent

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